TEXAS HISTORICAL COMMISSION

GRANT FUNDING AND ASSISTANCE FOR HISTORY MUSEUMS

The Texas Historical Commission's (THC) Museum Services Program staff provides this document as a brief guide to grant sources. The document is not intended to serve as a grant writing or proposal development manual. While it can guide you in your search, it is not intended to serve as a comprehensive listing of all existing grant programs for museums. If you have any questions, contact the THC's Museum Services Program staff at 512.463.6427.

GRANT WRITING RESOURCES

Competition for grants remains steady. A poorly written proposal may not be considered at all, no matter how worthy the cause. **Before thinking about** *where* **to look for grants, invest in some quality grant writing training.** The following are a few resources to get you started:

Is Your Museum Grant-Ready? Assessing Your Organization's Potential for Funding, by Sarah S. Brophy, is a must-have book for any museum. It provides an accessible, step-by-step guide to assessing your museum's readiness for the grant application process and includes seven real-life examples of institutions that have successfully achieved grant-readiness. Available from any online bookseller or directly from the publisher at www.altamirapress.com.

Many colleges and universities offer grant writing workshops. Check the course catalog of an institution near you for upcoming opportunities.

The Foundation Center offers a variety of free and low-cost training opportunities in a traditional classroom setting and online. Visit http://foundationcenter.org/getstarted for schedules.

Additionally, the Foundation Center offers resources through its Funding Information Network. These are free funding information centers in libraries, community foundations, and other nonprofit resource centers that provide a core collection of Foundation Center publications and a variety of supplementary materials and services in areas useful to grant seekers. Many of these information centers also offer grant writing training courses. This link will take you to a webpage that will help you find the closest one to you http://grantspace.org/find-us.

In addition to the nonprofit assistance centers listed above, inquire about the grant-related services available from the following:

Center for Community-Based and Nonprofit Organizations
Austin Community College
5930 Middle Fiskville Road #414
Austin, TX 78752
(512) 223-7051

Mission Capital

8303 N. MoPac Expwy Suite A201 Austin TX 78759 (512) 477-5955

Texas Association of Nonprofit Organizations

P.O. Box 301206 Austin, TX 78703 (512) 287-2043

CMN Connect

2902 Floyd Street Dallas, TX 75204 (214) 826-3470

Fort Worth Campus 2701 W. Berry Street, Ste. 125 Fort Worth, TX 76109 (817) 334-0228

Executive Service Corps of Houston

7575 San Felipe St., Suite 235 Houston, Texas 77063 (713) 780-2208

Nonprofit Management Center

3500 North A Street, Suite 2300 Midland, Texas 79705 (432) 570-7971

FINDING GRANT OPPORTUNITIES

Most of the nonprofit resource centers listed above provide access to grant directories either in print, on CD or online. Public libraries often provide these resources as well. Other helpful websites include:

- The Foundation Center
- The Catalog for Federal Domestic Assistance
- All federal grants
- Texas eGrants
- <u>TexasNonProfits</u>

Before applying for any grant, make sure you do adequate research to determine the funder's purpose, eligibility requirements, restrictions, geographic focus, deadlines, and application process. Most of this information can be found on the funder's website. Always check and double-check the rules and requirements before submitting an application or proposal. Federal and state grant programs usually have a program officer available to answer questions about eligibility and application procedures. Call them before applying to make sure your institution and your project are eligible. Many private foundations will also speak to you in advance of an application, but not always. Some of them accept

proposals by invitation only. Check their websites to learn about their preferences.

The following list represents a few of the grant sources available to history museums. This is not a comprehensive listing, but it contains dozens of grant programs specifically intended for museums. Keep in mind there are many other grant programs that are not specifically targeted to history museums, but may fund museum projects. Museums are generally defined as "educational institutions," and as such, they are eligible for funding from a variety of agencies that may not be traditional museum funding sources. Similar cross-over opportunities on the state, county, city, and private funding levels can also be found. The Grantsmanship Center compiles listings of the top giving foundations in Texas, community foundations, and corporate giving programs that museums might find useful. Start your search here: www.tgci.com/funding.shtml.

As you use the following list, please keep in mind that funding priorities, eligible projects, funding ranges, and application deadlines are subject to change. Confirm all details prior to completing an application.

American Alliance of Museums/U.S. Department of State

<u>Museums Connect: Building Global Communities</u> — The Museums Connect program strengthens connections and cultural understanding between people in the United States and abroad through innovative projects facilitated by museums and executed by their communities. The program's mission is to build global communities through cross-cultural exchanges while also supporting U.S. foreign policy goals, such as youth empowerment, environmental sustainability and disability rights awareness. Awards are offered on an annual basis (contingent on funding) in amounts between \$50,000 and \$100,000 and require a 50% cost-share match of direct or indirect expenses.

Conservation Center for Art and Historic Artifacts

<u>Preservation Needs Assessment Program</u>. A preservation needs assessment is a key first step in the process of caring for collections. In addition to pinpointing areas of concern, the preservation needs assessment is widely recognized as a valuable tool in fundraising. Many funders strongly recommend that potential applicants cite the findings of these assessments within their grant applications for conservation and preservation projects. Through funding from the National Endowment for the Humanities (NEH), CCAHA is able to offer a limited number of subsidized preservation needs assessments. Awarded institutions will pay a total of just \$350 for services valued at over \$5,000. All applications must be postmarked by Friday, **March 17, 2017**.

Risk Assessment and Emergency Preparedness Program It is inevitable that some emergencies and disasters will affect cultural institutions, whether they be pest or mold infestations, floods, hurricanes, fires, or water main breaks. However, the potential for long-term damage caused by incidents like these can be minimized by planning in advance. Through funding from the National Endowment for the Humanities (NEH), CCAHA is able to offer a limited number of subsidized risk assessments. Awarded institutions will pay a total of just \$350 for services valued at over \$5,000. All applications must be postmarked by Friday, March 17, 2017.

Costume Society of America

<u>Small Museums Collection Care Grant</u> – This grant of \$1500 is intended to assist the costume and textiles collection of a small museum (including historical societies, historic houses or sites, and other similar institutions) that has a very limited budget and staff. Funding may be used to support the care, conservation, and/or exhibition of costume and textiles that have historic, regional, or other significance and are intended for preservation. **Deadline for applications is December 15, 2016**.

Federal Emergency Management Agency

<u>Hazard Mitigation Grant Program</u> – Provides grants to implement long-term hazard mitigation measures after a major disaster declaration. Following a disaster declaration, the state will advertise that Hazard Mitigation Grant Program (HMGP) funding is available to fund mitigation projects in the state. Those interested in applying to the HMGP should contact their local government to begin the application process. Local governments should contact their <u>State Hazard Mitigation Officer</u>.

<u>Public Assistance Grant Program</u> – Provides assistance to alleviate suffering and hardship resulting from major disasters or emergencies declared by the president. Funds can be used for the repair, replacement, or restoration of disaster-damaged, publicly owned facilities, and the facilities of private nonprofits.

Foundation of the American Institute for Conservation (FAIC)

<u>The Carolyn Horton Fund</u> – This grant was established to support continuing education for book/paper conservators who are members of the AIC Book and Paper specialty group. Funds may be used to help defray costs for attending meetings, seminars, workshops, or to conduct research or special projects. The amount available from the fund is approximately \$1,000. Funds may be divided among qualified candidates.

<u>The Collections Assessment for Preservation (CAP) program</u> provides small and mid-sized museums with partial funding toward a general conservation assessment. The assessment is a study of all of the institution's collections, buildings, and building systems, as well as its policies and procedures relating to collections care. Participants who complete the program receive an assessment report with prioritized recommendations to improve collections care. CAP is often a first step for small institutions that wish to improve the condition of their collections. **Applications are due March 1, 2017**.

The Christa Gaehde Fund— Promotes study and research in the conservation of art on paper by members of AIC. Its scope is broad; projects may involve individual study, attendance at workshops, conferences, or other events, purchase of materials for research projects, or other activities in keeping with this goal. Earnings from the fund are used to offer awards annually. Individual grants typically range from \$500 to \$1,000, depending on the earnings on the endowment and the number of applicants. **Application deadline is February 1.**

<u>FAIC Individual Professional Development Scholarships</u> – FAIC offers scholarships up to \$1,000 to help defray professional development costs for Professional Associate or Fellow members of AIC. Proposed projects may include seminars, courses, research, or other continuing education endeavors that support 2/10/2017

the professional development of AIC members. This award is not available to support expenses for attending the AIC Annual Meeting, with the exception of workshop fees. **The deadlines for receipt of all materials are February 15 and September 15 of each year.**

<u>FAIC/Mellon Photograph Workshop Professional Development Scholarship</u>— With funding from The Andrew W. Mellon Foundation, FAIC offers scholarships up to \$1000, plus waiver of registration fees, to help defray professional development costs for international attendees. Proposed projects are limited to expenses related to attending FAIC Collaborative Workshops in Photograph Conservation. Normally, no more than two international scholarships are available for each workshop, so early application is advised. The deadlines for receipt of all materials are February 15, May 15, and September 15 of each year. d applicants. The application due date is February 1.

<u>FAIC/NEH Individual Professional Development Scholarships</u> — With funding from the National Endowment for the Humanities (NEH), FAIC offers scholarships up to \$1,000 to help defray professional development costs for individual members of AIC who are U.S. residents. Proposed projects are limited to expenses related to attending FAIC workshops supported by the NEH. **The deadlines for receipt of all materials are February 15, May 15, and September 15 of each year.**

<u>FAIC / Tru Vue AIC Annual Meeting International Scholarships</u> – Tru Vue and the Foundation of the America Institute for Conservation (FAIC), offer scholarships up to \$1,500 to help individuals from outside North America (United States & Canada) to defray costs for attending the AIC Annual Meeting. **The application deadline is December 15.**

<u>FAIC/Tru Vue International Professional Development Scholarships</u> – Tru Vue and FAIC offer scholarships up to \$1,500 to help individual members of AIC defray costs for attending international professional development events, such as workshops, conferences, and symposia. **The deadlines for receipt of all materials are February 15, May 15, and September 15 of each year.**

<u>Kress Conservation Fellowships</u> – This program provides competitive grants to museums and other conservation facilities which sponsor supervised internships in the conservation of specific objects and onsite training. Nine \$32,000 Fellowships are expected to be awarded each year for one-year post-graduate internships in advanced conservation at a museum or conservation facility. At least \$27,000 must be allocated as a fellowship stipend; up to \$5,000 may be used toward host institution administrative costs, benefits for the Fellow, and other direct costs of hosting the Fellowship. Grant funds may not be used for indirect costs. **Deadline for applications is January 22.**

<u>Lecture Grants</u> – This program provides funds toward the presentation of public lectures to help advance public awareness of conservation. Up to \$500 may be used to help defray lecturer travel costs, honoraria, site fees, and publicity costs. **Application deadlines are February 15 and September 15.**

Regional Angels Outreach Grants – FAIC offers awards of up to \$1,000 toward the development and implementation of Angels Projects not associated with AIC annual meetings. Funds are to help defray organizational costs, necessary materials and supplies and other expenses such as marketing and publicity. Materials and supplies should also be augmented through non-FAIC donations. All publicity and news releases must recognize FAIC's financial support. Angels Projects pair conservators with collections that need care. A group of conservators typically volunteer 1-2 days of their time to work with curators, archivists, or collections managers to provide basic care and rehousing for specific collections. A successful Angels Project includes local and regional publicity such as television, newspaper, and

magazine coverage to publicize the need for collections care and preservation. **Application deadlines** are February 15 and September 15.

<u>Small Meeting Grants</u> – FAIC offers support of up to \$2,500 to help defray costs to develop and hold small meetings of AIC members. Meetings may include seminars, research, brainstorming, problem-solving or other continuing education endeavors that support professional development and the conservation profession. Meetings may be held in conjunction with the AIC Annual Meeting. **Applications must be received by the FAIC office no later than September 15**.

<u>Workshop Development Grant</u> – FAIC offers grants of up to \$1,000, as available, for the purpose of developing continuing education workshops for conservation professionals and other interested individuals. Funds may be used to help defray costs for instructor fees, instructor travel, materials, and supplies needed for the workshop. **The deadlines for receipt of all materials are February 15 and September 15 of each year.**

Humanities Texas

<u>Media Project Grants</u> – Grants fund film, radio or interactive programming related to the humanities. Applicants may request funds for any phase of the project, including scripting, development, production, post-production, and, in some cases, distribution and free public screenings. A letter of intent/draft application is due by February 15 (fall cycle) and August 15 (spring cycle).

<u>Major grants for community projects</u> This grant funds comprehensive public programs such as lectures, seminars, and conferences; book and film discussions; interpretive exhibitions and materials; town forums and civic discussions; and teacher workshops. Programs should reflect substantial participation by both humanities scholars and members of the target audience(s). Major grant applications are accepted twice each year. A letter of intent/draft application is due by February 15 (fall cycle) and August 15 (spring cycle).

<u>Mini-grants</u> – Grants fund up to \$1,500 of costs associated with public programs. These grants are particularly appropriate for funding a speaker and/or the rental of a traveling exhibit, including those provided by Humanities Texas. **Applications are accepted year-round.**

Institute of Museum and Library Services (IMLS)

Activating Community Opportunities Using Museums/Libraries as Assets – A National Leadership Grants Special Initiative. This grant supports projects that address challenges faced by the library and museum fields and that have the potential to advance practice in those fields. Successful projects will generate results such as new tools, research findings, models, services, practices, or alliances that can be widely used, adapted, scaled, or replicated to extend the benefits of federal investment. Estimated total program funding: \$2,000,000. Award ceiling: \$150,000 and award floor: \$25,000. Applications due Apr 03, 2017.

<u>Collections Assessment for Preservation Program</u> (CAP) – This program is supported through a cooperative agreement between the Institute of Museum and Library Services and the Foundation of the American Institute for Conservation of Historic and Artistic Works, Inc. (FAIC). It is intended to support collections assessments for small and medium-sized museums throughout the nation. FAIC is currently developing the systems and infrastructure needed to run the program, and plans to announce the first

call for applications from museums to participate in the program in the fall of 2016 with an early 2017 deadline.

<u>Sparks! Ignition Grants for Museums</u> – These small grants (\$10,000 to \$25,000) encourage museums to prototype and evaluate specific innovations in the ways they operate and the services they provide. Project results – be they success, failure, or a combination thereof – should offer valuable information to the museum field and the potential for improvement in the ways museums serve their communities.

<u>Museum Assessment Program</u> (MAP)– MAP is supported through a cooperative agreement between IMLS and the American Association of Museums. It is designed to help museums assess their strengths and weaknesses, and plan for the future. Museums complete a self-study and receive a site visit by one or more museum professionals produce a report evaluating the museum's operations, making recommendations and suggesting resources. Subsidized fees to participate in the program are based on size of operating budget; museums with budgets of less than \$125,000 can participate for free. **There are two application deadlines a year: July 1 and December 1.**

<u>Museums for America</u> – The Museums for America (MFA) program supports projects that strengthen the ability of an individual museum to serve its public. MFA has three project categories:

Learning Experiences

IMLS supports the unique ability of museums to empower people of all ages through experiential learning and discovery. Successful projects provide high-quality, inclusive educational opportunities that address particular audience needs.

Community Anchors

IMLS promotes the role of museums as essential partners in addressing the needs of their communities by leveraging their expertise, knowledge, physical space, technology, and other resources. These projects strive to create a better quality of life within communities.

Collections Stewardship

IMLS supports the exemplary management, care, and conservation of museum collections. Projects address a clearly articulated and well-documented need and contribute to the long-term preservation of materials entrusted to the museum's care.

Grant amounts vary between \$5,000 and \$500,000 and the **application deadline** is **December 1, 2016**.

<u>Museum Grants for African American History and Culture</u> – Supports projects that improve the operations, care of collections, and development of professional management at African American museums. AAHC grants can fund both new and ongoing museum activities and programs. Grant awards range from \$5,000 to \$150,000 and the **application deadline is December 1, 2016**.

<u>National Arts and Humanities Youth Program Awards</u> – These awards focus national attention on exemplary programs currently fostering the creative and intellectual development of America's youth through education and practical experience in the arts and the humanities. Awards of \$10,000 each are presented to the honorees. **Applications due October 3, 2016.**

<u>National Medal for Museums and Library Service</u> – Honors outstanding libraries and museums that have made significant and exceptional contributions in service to their communities. Selected institutions

demonstrate extraordinary approaches to serving their constituents; they exceed expected levels of community outreach. These organizations have established themselves as community anchor institutions. Recipient institutions are honored at an awards ceremony that is held in Washington, DC.

STEM Expert Facilitation of Family Learning in Libraries and Museums (STEMeX)— Support projects that address challenges faced by the library and museum fields and that have the potential to advance practice in those fields. Successful projects will generate results such as new tools, research findings, models, services, practices, or alliances that can be widely used, adapted, scaled, or replicated to extend the benefits of federal investment. Participants may be awarded up to \$1,000,000.

<u>National Leadership Grants for Museums</u> – Supports projects that address critical needs of the museum field and that have the potential to advance practice in the profession so that museums can improve services for the American public. National Leadership Grants for Museums has three project categories:

Learning Experiences

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Grants range from between \$5,000 and \$1,000,000. **Applications are due December 1, 2016.**

National Archives

<u>Access to Historical Records: Archival Projects</u>–Seeks projects that ensure online public discovery and use of historical records collections. A grant is for one or two years and for up to \$100,000. **The final grant deadline for this grant is December 6, 2016.**

Access to Historical Records: Major Initiatives—The National Historical Publications and Records Commission seeks projects that will significantly improve public discovery and use of major historical records collections. This program has two phases. You must first submit a Preliminary Proposal, and successful applicants from the preliminary round will be invited to submit a Final Proposal. A grant is for one to three years and for up to \$350,000. Preliminary Proposals are due January 19, 2017 and Final Proposals are due July 12, 2017.

<u>Literacy and Engagement with Historical Records</u> – Seeks projects that encourage citizen engagement with historical records, especially those available online, and/or projects that train people on how to enhance digital literacy skills for using historical records. The development of new online tools for

literacy and engagement is highly encouraged. A grant normally is for one to three years. The Commission expects to make up to six grants of between \$50,000 and \$150,000.

<u>Public Engagement with Historical Records</u>—The National Historical Publications and Records Commission seeks projects that encourage public engagement with historical records, including the development of new tools that enable people to engage online. A grant normally is for one to three years. The Commission expects to make up to three grants of between \$50,000 and \$150,000. **The final deadline for this grant is October 6, 2016.**

National Endowment for the Arts (NEA)

Research and Development Grants – Supports projects that address major challenges in preserving or providing access to humanities collections and resources. All projects must demonstrate how advances in preservation and access would benefit the cultural heritage community in supporting humanities research, teaching, or public programming. There are two funding tiers 1) Planning and Basic Research (maximum award of \$75,000 for two years) and 2) Advanced Implementation (\$350,000 for up to three years).

<u>Summer Seminars and Institutes</u> – These grants support professional development programs in the humanities for school teachers and for college and university faculty. NEH Summer Seminars and Institutes may be as short as one week or as long as four weeks. Awards depend on the size and the length of the institute and range between \$50,000 and \$225,000. **Applications are due March 1, 2007.**

Hart Family Fund for Small Towns— These grants are intended to encourage preservation at the local level by providing seed money for preservation projects in small towns. These grants help stimulate public discussion, enable local groups to gain the technical expertise needed for particular projects, introduce the public to preservation concepts and techniques, and encourage financial participation by the private sector. Grants generally range from \$2,500 to \$15,000. Applicants must be capable of matching the grant amount dollar-for-dollar. **The application deadline is May 1, 2017.**

<u>Emergency/Intervention Funding</u> – These funds are awarded in emergency situations when immediate and unanticipated work is needed to save a historic structure, such as when a fire or other natural disaster strikes. Funding is restricted to nonprofit organizations and public agencies. Emergency grants typically range from \$2,500 to \$10,000 and a cash match is not required for intervention projects. Contact the NTHP if you believe your project qualifies for funding.

<u>Johanna Favrot Fund for Historic Preservation</u> – This fund provides grants ranging from \$2,500 to \$10,000 for projects that foster appreciation of our nation's diverse cultural heritage and preserve the livability of the nation's historic communities. Applicants must be capable of matching the grant amount dollar-for-dollar.

National Trust Preservation Fund—Grants are awarded for planning activities and education efforts focused on preservation. These grants help stimulate public discussion, enable local groups to gain the technical expertise needed for particular projects, introduce the public to preservation concepts and techniques, and encourage financial participation by the private sector. Grants generally start at \$2,500 and range up to \$5,000. Applicants must be capable of matching the grant amount dollar-for-dollar. **Application deadlines are February 1, June 1, and October 1.**

Peter H. Brink Leadership Fund – Helps build the capacity of existing nonprofit preservation organizations and encourages collaboration among these organizations by providing grants for mentoring and other peer-to-peer and direct organizational development and learning opportunities. The purpose of these grants is to support the leadership and effectiveness of staff and board members of preservation organizations to fulfill their mission and to create a stronger, more effective preservation movement. Grants reimburse travel costs and provide an honorarium for the mentor up to a maximum total of \$2,500. Applications are accepted on a rolling basis throughout the year.

National Trust's Southwest Intervention Fund – These grants are intended to further preservation efforts of the traditional cultures of the Southwest region, exclusively in Arizona, Colorado, New Mexico, West Texas and Utah. The Fund provides support for preservation planning efforts and enables prompt responses to emergency threats or opportunities in the eligible states. Local partners, nonprofit organizations and government agencies that have strategic opportunities to save sites or help jumpstart preservation projects are eligible for the Fund's small, catalytic grants. Grants generally range from \$2,500 to \$10,000. Applicants must be capable of matching the grant amount dollar-for-dollar. **Application deadlines are February 1, June 1, and October 1.**

Texas Historical Commission

<u>Certified Local Government (CLG) Grants</u>- CLG grants provide funding to participating city and county governments to develop and sustain an effective local preservation program critical to preserving local historic resources. Activities eligible for CLG grant funding must be tied to the statewide comprehensive preservation planning process. All CLG grants require a local cash match budgeted on a one-to-one (dollar for dollar) match equal to a 50-50 ratio for the total cost of the project. **Applications are due November 7, 2016** and grants can range from \$2,000 to \$30,000.

<u>Texas Preservation Trust Fund</u>- For eligible historic structures, archeological sites and heritage education projects. This fund is for the acquisition, survey, restoration, preservation, planning and heritage education activities leading to the preservation of historic properties and archeological sites. Competitive grants are awarded on a one-to-one match basis and are paid as reimbursement of eligible expenses incurred. The Texas Preservation Trust Fund Grant Program application process for fiscal year 2018 is a two-step process.

- 1. All applicants are required to submit a brief application form to the THC for review. The THC will select the highest priority projects from the initial applications and invite those applicants to move forward to the second step. The short form is what is due on **January 31**.
- 2. Successful applicants will continue the process by submitting detailed project proposals by **July 14**, **2017**. Full project proposals will be considered by the THC for final grant awards in **October 2017**. It's important to note these are matching grants. To be eligible for grant assistance, applicants must provide a minimum of one dollar in cash to match each state dollar of approved project costs.

By submitting an application, you are notifying our office of educational needs in your community and advising us of endangered historic properties and archeological sites that may soon be lost if this valuable

assistance is not provided. We encourage you to submit an application so we may continue to demonstrate the need for our efforts.

There are four types of grants available:

- Development architecture costs include professional fees to supervise actual construction, the costs of construction, and related expenses approved by the Commission; or archeology costs necessary for stabilizing or repairing damage sustained at an archeological site or for protective measures
- Acquisition of absolute ownership of eligible historic resources and related costs and professional fees
- Planning costs necessary for the preparation of property specific historic structure reports, historic or cultural resource reports, preservation plans, maintenance studies, resource surveys, local and regional preservation plans or surveys, and/or feasibility studies; or for professional inventory and/or rehabilitation of state associated held-in-trust archeological collections, professional archeological investigation for site assessment or data collection purposes and the subsequent analysis and reporting of those results to address specific and significant archeological issues to aid with archeological site planning
- Heritage Education costs necessary for training individuals and organizations about historic resources and historic preservation techniques

For questions please contact Lisa Harvell at 512.463.6047, lisa.harvell@thc.texas.gov

Texas Historical Foundation

<u>Texas Historical Foundation</u> grants provide seed money to help organizations save their own pieces of the state's history. Proposals for the following types of projects are considered quarterly:

- Historic property restoration
- Events promoting state history to the general public
- Preservation of artifacts, archival materials, or legal documents
- Texas history curriculum in classrooms
- Publications and scholarly research in Texas history
- Archeology

<u>Library Building/Renovation Funding Sources</u>. This list provides the names of Texas-based Foundations that have provided libraries in Texas with building or renovation funds and of those willing to fund such projects. It is by no means all encompassing, but may serve as a good research starting point. It is imperative to contact the foundation directly for guidelines and deadlines prior to submitting a proposal.

Some limitations have been noted. Researching tip: Start with the city nearest to your community, then expand your search area.

<u>Impact Grants</u>. Focused on broad community needs for business/workforce development, digital literacy, family and early childhood literacy, and electronic access to information, Impact Grants are designed to distribute funding as broadly as possible to impact lives throughout the state.

<u>Special Projects and Library Cooperation Grants</u>-provide funds for programs that expand library services to all members of the library's community. Cooperation Grants provide funds for programs that promote cooperative services for learning and access to information.

The Texas Reads Grant funds public library programs to promote reading and literacy within local communities. Programs may include, but are not limited to book talks; English literacy classes; author visits; book clubs or discussion groups; Día (El Día de los niños/El día de los libros; Born-to-Read or Every Child Ready to Read programs; One Book, One Community programs; or programs to enhance summer reading club activities.

<u>TexTreasures Grant Program</u> An annual competitive grant program designed to help member libraries make their special collections more accessible to researchers across Texas and beyond. Projects may include such activities as cataloging, indexing, and digitizing materials. The Texas Collections working group is the peer review panel for the grant.

Applications for FY 2018 may be submitted in one of two TexTreasures programs: **TexTreasures Basic**; or **2) TexTreasures Original.**

TexTreasures Basic will award grants of up to \$7,500 to small libraries (serving a population of up to 25,000) with little or no experience with digitization. Funding will support vendor contract services to increase access to collections with local or regional significance.

The *TexTreasures Original* program will continue to support libraries seeking to provide access to special or unique collections of statewide interest and greater complexity. The maximum award is \$25,000 for applications from single institutions and \$35,000 for collaborative grant projects.

Funding is available for projects that involve cataloging, indexing, and digitizing local materials with statewide significance. The TexTreasures grant program helps Texas public and academic libraries provide access to their special or unique local collection holdings by making information about these holdings available to library users across the state.

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